GMS Interface Contact Information

Use batch name prefix to find source of batch or Transaction Source column in UBI:

<table>
<thead>
<tr>
<th>GMS Interface Contact Information</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts and Sciences (AS)</td>
<td>2</td>
</tr>
<tr>
<td>Bookstore, University (UBS)</td>
<td>2</td>
</tr>
<tr>
<td>Business Operations (BOPs)</td>
<td>2</td>
</tr>
<tr>
<td>Cancer Center (CANC)</td>
<td>2</td>
</tr>
<tr>
<td>Cardiovascular Research Center (CVRC)</td>
<td>2</td>
</tr>
<tr>
<td>Cavalier Computing (CAV) (Expenditure Batch)</td>
<td>2</td>
</tr>
<tr>
<td>Comparative Medicine (CCM)</td>
<td>3</td>
</tr>
<tr>
<td>Facilities Management (FM)</td>
<td>3</td>
</tr>
<tr>
<td>Health Services Foundation (HSF)</td>
<td>3</td>
</tr>
<tr>
<td>Human Resources (HRBC, HRTD, HRIC)</td>
<td>4</td>
</tr>
<tr>
<td>ImageNow (OSP)</td>
<td>4</td>
</tr>
<tr>
<td>International Studies Office (ISO)</td>
<td>4</td>
</tr>
<tr>
<td>ITS – Network Operations (NO), Enterprise Infrastructure (IT), Vice President for Information Technology (VPIT)</td>
<td>4</td>
</tr>
<tr>
<td>Jordan Hall Conference Center A/V (JHAV)</td>
<td>4</td>
</tr>
<tr>
<td>Medical Center (MED)</td>
<td>5</td>
</tr>
<tr>
<td>Mail Services (MAIL)</td>
<td>5</td>
</tr>
<tr>
<td>Newcomb Hall (NH)</td>
<td>6</td>
</tr>
<tr>
<td>Oracle Training Administration (OTA)</td>
<td>6</td>
</tr>
<tr>
<td>Office of Research, School of Medicine (iLAB – formerly CORE)</td>
<td>6</td>
</tr>
<tr>
<td>Parking and Transportation (PT)</td>
<td>6</td>
</tr>
<tr>
<td>Printing &amp; Copying Services (PRT, CPY)</td>
<td>7</td>
</tr>
<tr>
<td>Radiology (RADLG)</td>
<td>7</td>
</tr>
<tr>
<td>UVA ReUse Store (SURPLUS)</td>
<td>7</td>
</tr>
<tr>
<td>Telecommunications (TELE)</td>
<td>7</td>
</tr>
<tr>
<td>School of Continuing Professional Studies (SCPS)</td>
<td>7</td>
</tr>
<tr>
<td>School of Medicine (SOM)</td>
<td>8</td>
</tr>
<tr>
<td>SIS Interface (SIS)</td>
<td>8</td>
</tr>
<tr>
<td>VP for Research (VPR)</td>
<td>8</td>
</tr>
</tbody>
</table>
Arts and Sciences (AS)
Contact: Lorrie Jean, A&S Assistant Director of Budget and Financial Operations
Office Phone 243-5574
E-Mail Address Llj6c@Virginia.edu

Bookstore, University (UBS)
Hardcopy statements and invoices are sent to departments on a monthly basis. Invoice #’s are cited in the Expenditure Comment field.

Contact: Sandy Layne, Assistant Business Manager
Office Phone 924-1076
Fax Phone 924-3494
E-Mail Address skl4q@Virginia.EDU
Note: In a cost transfer from Cavalier Computing, the invoice # is included in both the Original Transaction Field, and the Expenditure Comment field.
For DCI purchases and Dell leases, invoice #’s will be listed in the Expenditure Comment field.

Contact: Chuck Ganoe, Business Manager for Cavalier Computers
Office Phone 982-3060
Fax Phone 924-3494
E-Mail Address clg5q@Virginia.EDU

Business Operations (BOPS)
Contact: Peek, Kathleen, Customer Service Representative
Office Phone 243-2498
E-Mail Address kmp2q@virginia.edu

Cancer Center (CANC)
Contact: Prevete, Kenneth J
Office Phone 924-8262
E-Mail Address kip9d@virginia.edu

Cardiovascular Research Center (CVRC)
Contact: Scott Chappell, Web & Database Developer
Office Phone 243-7194
E-Mail Address sc3et@virginia.edu

Cavalier Computing (CAV) (Expenditure Batch)
Contact: Chuck Ganoe, Business Manager for Cavalier Computers
Office Phone 982-3060
Facilities Management (FM)
Monthly cost transfer contains reference # corresponding to detailed monthly statement.

Note: Electronic monthly statement is automatically routed to the Project Manager or Fiscal Contact on record with each Integrated System project. [FM E-Statement System]

Contact: Martha Creasy, Monthly Billing and Payroll Manager
Office Phone 982-5855
Fax Phone 243-5475
E-Mail Address mec4h@Virginia.EDU

Health Services Foundation (HSF)
Contact: Karen Davis, Staff Accountant
Office Phone 980-6148
Fax Phone 972-4264
E-Mail Address kjc3q@Virginia.EDU

Angela Smith, Systems Administrator
Office Phone 972-4255
Fax Phone 972-4264
E-Mail Address ads4k@Virginia.EDU
Human Resources (HRBC, HRTD, HRIC)
HRBC – Background Checks
HRTD – Talent Development
HRIC – Intra-departmental Cost transfers

Contact: Scott Willis, UHR Accountant & Financial Analyst
Office Phone 924-4250
Fax Phone 924-8984
E-Mail Address srw2f@Virginia.EDU

ImageNow (OSP)
For questions about interface issues.
Contact Vonda Durrer

Office Phone 924-4031
E-Mail Address vd9k@virginia.edu

ITC Technical – Justin Wood

Office Phone 243-2113
E-Mail Address justinwood@virginia.edu

International Studies Office (ISO)
Contact: Audrey Knight

Office Phone: 434-243-4921
Fax Phone: 434-982-3011
E-Mail Address: amk3r@virginia.edu

ITS – Network Operations (NO), Enterprise Infrastructure (IT), Vice President for Information Technology (VPIT)
Contact: April Brown, Manager or Andrew Bell

Office Phone 924-4089/982-2086
Fax Phone 924-7112
E-Mail Address amb2b@Virginia.EDU

Jordan Hall Conference Center A/V (JHAV)
Contact: Gwynn, John N., A/V Technician

Office Phone 924-8634
Fax Phone 243-6709
E-Mail Address jng4d@Virginia.EDU
Medical Center (MED)

*The batch names from the Medical Center will start with MED, then be followed by the date and then another single letter. Use that single letter to determine what area of the Medical Center the charges are from.

Health System Technology Services [MED(date)C]
Contact: Rich Shelley, 924-8292 or Kim Lupino, 982-0178

Every Woman’s Life (EWL) [MED(date)E]
Contact: Lee Dunnenberger, 924-5580

GME [MED (date)G]
Contact: Karen Poos, 924-2727

Investigational Drugs [MED(date)D]
Contact: Sandy Seay, 982-1048

Life Support Learning Center/SEMM [MED(date)L]
Contact: Teresa Dorrier, 924-1765

Miscellaneous [MED (date)M]
Contact: Jon Stafford

Nutrition Services [MED(date)N]
Contact: Ann Counts, 924-2696 (Clinical Recoveries) or Sadina Jones, 924-8143 (Catering/Vouchers)

Patient Financial Services [MED(date)F]
Contact: Julie Edwards, 924-9264 (Outpatient) or Carolyn Walker, 924-5178 (Inpatient)

Payroll [MED(date)P]
Contact: Jon Vanfossen, 924-1151

Pharmacy [MED(date)X]
Contact: Christopher Boyers, cab7bb@virginia.edu

Telemedicine [MED(date)T]
Contact: Lara Oktay, 243-6340

WorkMed [MED(date)W]
Contact: Judy Price, 243-0094

Mail Services (MAIL)
Mailing charges are sent daily in a batch file to the Integrated System. Please refer to the batch #/date listed in the cost transfer when making inquiries.
Sixty days of mailing charge detail is available on the Mail Services website.

**Contact:** Brandy Bartlett, Manager

- Office Phone 924-6124
- Fax Phone 924-4476
- E-Mail Address blb9u@Virginia.EDU

**Newcomb Hall (NH)**

For questions about interface issues.

**Contact:** Michael Kozuch, Associate Director of Business Services & Operations

- Office Phone 924-4225
- Fax Phone 924-7981
- E-Mail Address mk8w@virginia.edu
  - eventplanning@virginia.edu

**Oracle Training Administration (OTA)**

**Contact:** Larisa Hinton, Training Administrator and Program Coordinator

- Office Phone 924-3645
- E-Mail Address lek8p@Virginia.EDU

**Office of Research, School of Medicine (iLAB – formerly CORE)**

iLAB (formerly CORE) charges are sent monthly in a batch file to the Integrated System. Details of the charges can be found at the department website https://my.ilabsolutions.com/account/login

(Formerly https://core.web.virginia.edu)

**Contact:** Chris Tuck, Business Manager

- Office Phone 982-6565
- Fax Phone 982-6963
- E-Mail Address cr7rt@virginia.edu

Michelle S. Bryant-Taylor

- Office Phone 243-9384
- Fax Phone 982-2514
- E-Mail Address msb9t@Virginia.EDU

**Parking and Transportation (PT)**

A P&T cost transfer will contain a bill #, which is reflected in the detailed "advice letter" sent to a department once a month.
Contact: Betsy Thompson, P&T Business Office  
Office Phone 924-7232  
Fax Phone 924-3980  
E-Mail Address bbt5x@Virginia.EDU

Printing & Copying Services (PRT, CPY)  
Note: Printing Services will list the Printing Services job # in the reference field of the cost transfer.  
Printing Services provides invoices by job.  
Copying Services provides a monthly printed statement.

Contact: Cathie Jackson, Business Manager  
Office Phone 924-7186  
Fax Phone 924-6174  
E-Mail Address cdj8a@virginia.edu

Radiology (RADLG)  
Contact: Colleen Speakman, Manager Research Administration  
Office Phone 924-9267  
E-Mail Address cps2p@virginia.edu

UVA ReUse Store (SURPLUS)  
Contact: Glenn Shifflett  
Office Phone 243-0295  
E-Mail Address reuse@Virginia.EDU

Telecommunications (TELE)  
For questions about billing discrepancies/correcting PTAEOs.  
Contact April Brown, Manager  
Office Phone 924-4089  
Fax Phone 924-7112  
E-Mail Address amb2b@Virginia.EDU

Phone charges are sent in a batch file to the Integrated System. Departments will receive a cost transfer listing their monthly charge. Departments will also receive a hardcopy monthly statement detailing both local and long distance charges equaling the cost transfer.

School of Continuing Professional Studies (SCPS)  
For questions about interface issues.  
Contact Randall Rowe (SCPS - CP-Admin-Outreach)  
Office Phone 434-982-5256
<table>
<thead>
<tr>
<th></th>
<th>E-Mail Address</th>
<th>Contact:</th>
</tr>
</thead>
<tbody>
<tr>
<td>School of Medicine (SOM)</td>
<td><a href="mailto:rst6u@virginia.edu">rst6u@virginia.edu</a></td>
<td>Allison Holt, Controller</td>
</tr>
<tr>
<td>Office Phone</td>
<td>924-8412</td>
<td></td>
</tr>
<tr>
<td>Fax Phone</td>
<td>924-8173</td>
<td></td>
</tr>
<tr>
<td>SIS Interface (SIS)</td>
<td><a href="mailto:aph6n@Virginia.EDU">aph6n@Virginia.EDU</a></td>
<td>Cheryl Elzey</td>
</tr>
<tr>
<td>Office Phone</td>
<td>243-2197</td>
<td></td>
</tr>
<tr>
<td>E-Mail Address</td>
<td><a href="mailto:ce7e@Virginia.EDU">ce7e@Virginia.EDU</a></td>
<td></td>
</tr>
<tr>
<td>VP for Research (VPR)</td>
<td><a href="mailto:mjh3e@virginia.edu">mjh3e@virginia.edu</a></td>
<td>Corky Miller</td>
</tr>
<tr>
<td>Office Phone</td>
<td>924-1899</td>
<td></td>
</tr>
<tr>
<td>Fax Phone</td>
<td>924-1992</td>
<td></td>
</tr>
<tr>
<td>E-Mail Address</td>
<td><a href="mailto:mjh3e@virginia.edu">mjh3e@virginia.edu</a></td>
<td></td>
</tr>
</tbody>
</table>